

Meeting Date: Thursday January 28th, 2021

Meeting Location: Virtual (Zoom)

1. Greetings and Introductions (10 minutes)

- New member introduction: Heath Maki

2. Governor's Budget Proposal

- Governor Walz's budget proposal does not include funding for the Regional Quality Councils and may or may not impact the Quality Assurance grant
- It was proposed to schedule the next council meeting sooner than July. Current funding situation will be running out at the end of June 2021 and the next fiscal year begins July 1, 2021. The Governor's budget is scheduled to be approved in May
- Governor Walz is trying to correct a \$1.5 billion shortfall in the state of Minnesota
- Per Charles, Quality Assurance has not been proposed to go unfunded
- There are several other grant programs that have not been funded as well

3. Culture of Safety Data Review

- Power point had been distributed to all attendees to follow along for review and presented by Charles Young and Aric Greg
- Purpose: What systemic themes would the RQC like to focus on?
 - i. Macro: actions the RQC would recommend addressing the theme
 - ii. Micro: any barriers within the theme data the RQC would like to explore
- Reviewed Minnesota's Culture of Safety Review Process
 - i. What are the critical incident types?
- Learning points
 - i. Human factors debriefing- find the "why" an incident happened.
- Systems Mapping
 - i. Used for exploration from a systems perspective
 - ii. Includes technical case data and human factors data
 - iii. Mapping teams include a visual of the incident and records incidents leading up to the main incident
 - iv. Question was asked if the client is interviewed. Answer was "no." The goal is to understand the staff's reasoning, why did the staff do what they did?
 - v. Question was asked how the staff are protected during the human factor debriefing. Answer was they are read the Tennessen Warnings
- Narrative is written by Safety Analyst
 - i. Puts the visual map into a narrative
 - ii. Uses a scoring tools and scales to create definitive data
- Questions and discussion

4. Next meeting will be scheduled for March

